

# PROJECT DEPARTMENT

## DEPARTMENT'S DETAILS-

NAME OF DEPARTMENT : Project Department

RESPONSIBILITY & WORK OF DEPARTMENT : To carry out survey, tendering, execution and monitoring of major projects regarding water supply and sewerage, and finally hand over the completed projects to concern department for public utility.

NAME OF H.O.D. : Shri M.R. Kukadia

DESIGNATION : Executive Engineer

MOBILE NUMBER : 09712975522

EMAIL ID : yojana11bhavnagar@gmail.com

## A) STAFF DETAILS (as per actual posting) :-

NAME	DESIGNATION	MOBILE NO.	OFFICE RESPONSIBILITY/WORK	REMARKS
Shri M. R. Kukadia	Executive Engineer	09712975522	Overall supervision and management on technical and administrative work for all ongoing as well as upcoming projects comes under project department	
Shri R. K. Mayani	Deputy Executive Engineer	09909916868	Appointing consultancy for preparation of DPR. Prepare estimate and tender for new projects. Prepare tender for Appointing PMC and TPI. Supervision, monitoring, scrutiny of bills etc for all projects of eastern area of Bhavnagar.	
Shri N.P. Parmar	Additional Assistant Engineer	09537170440	Prepare estimate and tender for new projects. Prepare tender for Appointing PMC and TPI. Supervision, monitoring, measurement, scrutiny of bills etc for all projects of western area of Bhavnagar.	
Shri I.M. Momin	Additional Assistant Engineer	09723193706	Supervision, monitoring, measurement and scrutiny of bills.	
Shri A. R. Dobariya	Additional Assistant Engineer	09824624720	Supervision, monitoring, measurement and scrutiny of bills.	
Shri S. B. Patel	Additional Assistant Engineer	08460152845	Monitoring of sewage pumping stations under project department.	
Shri K. P. Mistri	Technical Assistant	09725877743	Supervision, monitoring.	

Shri C. R. Gohil	Jr.Clark	09925537425	Administrative and clerical work regarding new and ongoing projects. Prepare permanent records which are allotting.	
Shri S. P. Bhatti	Jr.Clark	09426924243	Indoor and Outdoor clerical work.	
Shri U .N. Vyash	Jr.Clark	09427759244	Work of inward and Outward. Prepare register and record for file movement and letter. Prepare attendance report, T.A.D.A. of officers, Xerox register etc.	
Shri R. J. Chauhan	Jr.Clark	09428222152	Recovery work , telephone bills etc.	
Shri J. V. Vaja	Peon	09662638565	Peon work	